



*Arizona Department of Child Safety*

**Douglas A. Ducey**  
Governor

**Gregory McKay**  
Director

February 27, 2015

The Honorable Douglas A. Ducey  
Governor of Arizona  
1700 West Washington  
Phoenix, Arizona 85007

Re: DCS Monthly Staffing Report

Dear Governor Ducey:

Pursuant to Laws 2014, Chapter 4, the Department of Child Safety is submitting the enclosed monthly report on the Department's progress in hiring child safety staff through January 2015.

Chapter 4 provided an appropriation to the Department in the amounts of \$5,748,000 from the state General Fund, \$1,111,300 from expenditure authority, and 192 FTE positions. The Department is required to produce the attached monthly report on progress in filling the new FTE positions.

If you have any questions, please contact me at (602) 542-5844.

Sincerely,

A handwritten signature in black ink, appearing to read "Gregory McKay", with a large, stylized flourish extending to the right.

Gregory McKay  
Director

Enclosure

cc: Representative Justin Olson, Chairman, House of Representatives Appropriations Committee  
Representative John M. Allen, Chairman, House of Representatives Child and Family Affairs Committee  
Senator Don Shooter, Chairman, Senate Appropriations Committee  
Senator Nancy Barto, Chairman, Senate Health and Human Services Committee  
Richard Stavneak, Director, Joint Legislative Budget Committee  
John Arnold, Director, Governor's Office of Strategic Planning and Budgeting  
Joan Clark, Director, Arizona State Library, Archives and Public Records

**DEPARTMENT OF CHILD SAFETY  
MONTHLY STAFFING REPORT  
JANUARY 2015**

*Pursuant to Laws 2014, Chapter 4, the Department of Child Safety developed a monthly report on the Department's progress in hiring child safety staff. Staffing numbers captured in this report reflect information as of the final day of the month. Due to delays in processing, final numbers may be different in subsequent reports.*

In FY 2014 supplemental appropriations and in the FY 2015 budget, the Legislature and Governor approved the addition of 212 new caseworkers and 120 supporting positions (supervisors, case aides and support staff). These additional 212 caseworkers brought the total number of authorized Specialist positions to 1,406. At the end of January, the Department had 1,190 filled Specialist positions (Case Specialists and intake staff) and 130 unfilled Specialist positions. As of January 31, the Department had 1,395 filled Specialist positions including new staff that have been hired but have not yet begun training. Hiring details for the Specialist positions are shown in *Table 1*. The number of active, case-carrying specialists is up to 1,039, which is the highest it has ever been.

The Department will continue its hiring efforts to keep up with attrition. With the new appropriated staff, the Department has created 22 new units in Maricopa County and 8 new units in Tucson.

All Assistant Program Manager and Unit Supervisor positions have been filled. In addition, the Department has filled all 295 Case Aide positions. With the hiring freeze in effect, the Department is carefully considering which remaining support positions to fill.

Finally, the Department discovered an error in the methodology used to count filled positions, and has restated the Other Non-Case Specialist category.

<b>Positions</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>
Funded/Budgeted	1,406	1,406	1,406	1,406	1,406	1,406
Filled Case Specialist (Active)	979	987	1,013	1,022	1,019	1,039
Filled Case Specialists (Training)	252	244	256	254	249	238
Hired Awaiting Training	53	60	64	58	46	43
Filled Intake (Hotline)	75	78	75	74	76	75
<b>TOTAL Filled</b>	<b>1,359</b>	<b>1,369</b>	<b>1,408</b>	<b>1,408</b>	<b>1,390</b>	<b>1,395</b>

**Non-Case Specialist Personnel Activity**

<b>Positions</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>
Appropriated	1,417	1,417	1,417	1,417	1,417	1,417
Filled Assistant Program Managers	36	34	35	37	36	37
Filled Unit Supervisors	209	212	216	218	219	216
Filled Case Aides	251	253	262	291	298	295
Filled OCWI	44	48	50	58	57	61
Filled Other Non-Case Specialists	722	739	764	775	774	767
<b>TOTAL Non-Case Specialist Filled</b>	<b>1,262</b>	<b>1,286</b>	<b>1,327</b>	<b>1,379</b>	<b>1,384</b>	<b>1,376</b>