

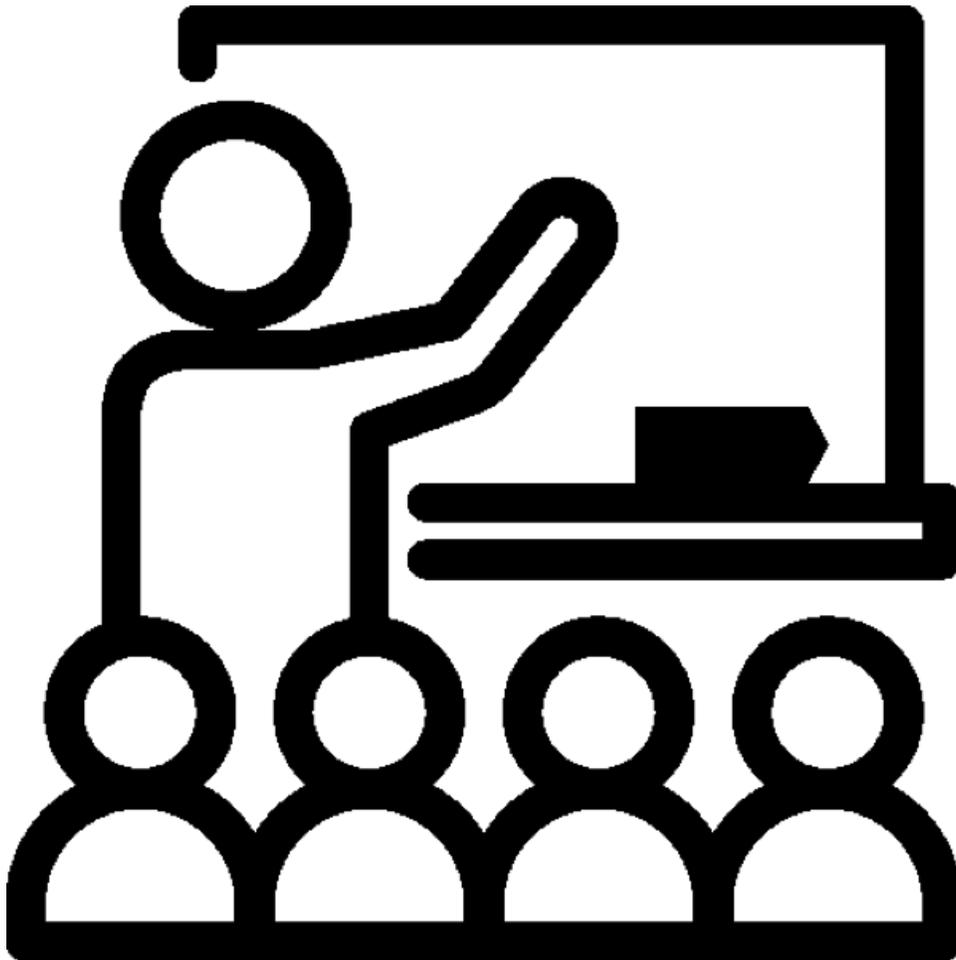


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ANONYMOUS GMAIL ACCOUNT SET UP GUIDE



Instructions

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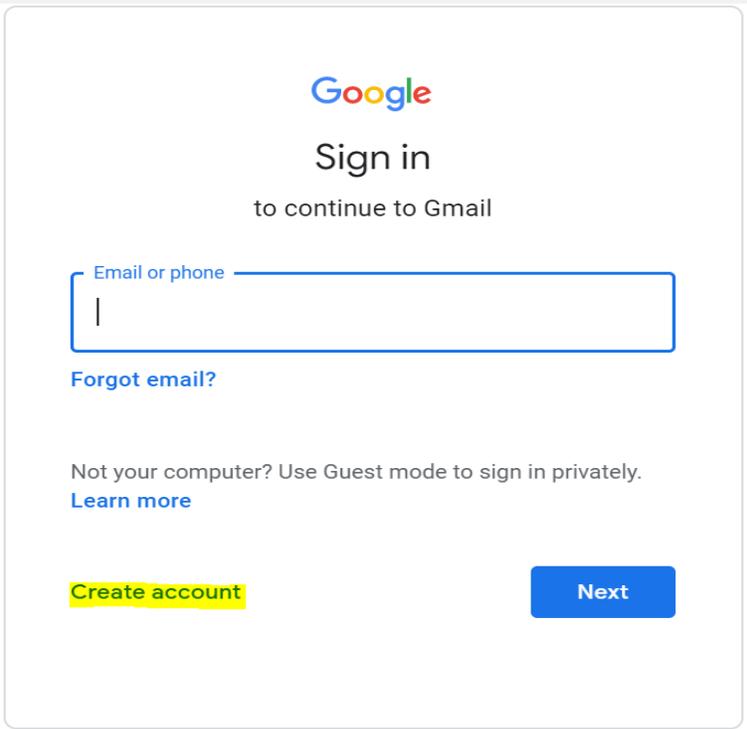
Department of Child Safety – Learning & Development – Setting Up Anonymous Microsoft Teams Meetings

INTRODUCTION

The current preferred method for conducting contacts between children involved with DCS and their parents is virtual, utilizing video conferencing software.

The first step in arranging or attending virtual meetings is having a valid email account. If you wish to attend your virtual meeting anonymously so that your personal information (such as your name) is not displayed, follow the steps in this guide to create an anonymous Gmail account. Once created, remember the username and password so you can continue to use the account for future virtual meetings.

STEP 1: CREATING AN ANONYMOUS GMAIL ACCOUNT

	<ol style="list-style-type: none">1. Go to www.gmail.com in a web browser.
	<ol style="list-style-type: none">2. Select "Create account" to create an email account through gmail.com.

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Create account

For myself

To manage my business

3. Select "For myself".



Create your Google Account

to continue to Gmail

First name Last name

Username @gmail.com

You can use letters, numbers & periods

Password Confirm

Use 8 or more characters with a mix of letters, numbers & symbols

[Sign in instead](#)

Next

4. Enter a fake first and last name (for example, "John Doe"), create a username and password for the account, and press "Next".

Be sure to remember your username and password so you do not have to create a new anonymous account every time you are conducting a virtual visit.

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<p>Google</p> <p>Tomas, welcome to Google</p> <p></p> <p>thumb1867@gmail.com</p> <p> Phone number (optional)</p> <p>We'll use your number for account security. It won't be visible to others.</p> <p>Recovery email address (optional)</p> <p>We'll use it to keep your account secure</p> <p>Month Day Year</p> <p>Your birthday</p> <p>Gender</p>	<p>5. Do NOT enter a recovery phone number or email.</p> <p>Fill in the birthday and gender fields and press "Next" (Note: You can enter a fake birthday)</p>
<p>Privacy and Terms</p> <p>Combining data We also combine this data among our services and across your devices for these purposes. For example, depending on your account settings, we show you ads based on information about your interests, which we can derive from your use of Search and YouTube, and we use data from trillions of search queries to build spell-correction models that we use across all of our services.</p> <p>You're in control Depending on your account settings, some of this data may be associated with your Google Account and we treat this data as personal information. You can control how we collect and use this data now by clicking "More Options" below. You can always adjust your controls later or withdraw your consent for the future by visiting My Account (myaccount.google.com).</p> <p>MORE OPTIONS</p> <p>Cancel I agree</p>	<p>6. Scroll to the bottom of the Privacy and Terms, and select "I agree".</p>

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Your anonymous Gmail account is now set up. **Please note that once you have set this account up, you can use it with with various types of virtual meeting software, such as Microsoft Teams, Zoom, etc.**

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