

## APPENDIX 1: ACRONYMS

ACRONYM	WORD, DEFINITION OR PHRASE
AA	Alcoholics Anonymous
AAC	Arizona Administrative Code
AAG	Assistant Attorney General
ACJS	Arizona Criminal Justice System
ADA	Americans with Disabilities Act
ADD	Attention Deficit Disorder
ADCS	Arizona Department of Child Safety
ADES	Arizona Department of Economic Security
ADHD	Attention Deficit Hyperactivity Disorder
ADHS	Arizona Department of Health Services
ADJC	Arizona Department of Juvenile Corrections
ADCS	Arizona Department of Child Safety
ADL	Activities of Daily Living
ADOC	Arizona Department of Corrections
AFFCF	AZ Friends of Foster Care Foundation
AG	Attorney General
AHCCCS	Arizona Health Care Cost Containment System
AIDS	Acquired Immunodeficiency Syndrome
AITI	AZ Infant Toddler Institute
AKA	Also Known As
ALTCS	Arizona Long Term Care System
AMI	Alliance for the Mentally Ill
AMA	American Medical Association
AM1	Adoption Subsidy Maintenance 1
AM2	Adoption Subsidy Maintenance 2
AM3	Adoption Subsidy Maintenance 3
AM4	Adoption Subsidy Maintenance 4 (therapeutic)
A/N	Abuse/Neglect
APA	American Pediatric Association or American Psychiatric Association or American Psychological Association
APM	Assistant Program Manager
APPLA	Another Planned Permanent Living Arrangement
APS	Adult Protective Services
ARS	Arizona Revised Statutes
ASFA	Adoption & Safe Families Act
ASH	Arizona State Hospital
AWA	Adam Walsh Act
AWOL	Absent Without Leave

ACRONYM	WORD, DEFINITION OR PHRASE
AXIS I	Psychiatric Diagnoses
AXIS II	Developmental Diagnoses
AXIS III	Physical Diseases and/or Diagnoses
AXIS IV	Psychological Stress Factors
AXIS V	Global functioning of psychological, social and occupational functioning
AzAFAP	Az Association for Foster and Adoptive Parents
AzBOF	Arizona Board of Fingerprinting
AzEIP	Arizona Early Intervention Program
AZPS MAPP	Arizona Partnering for Safety and Permanence: Model Approach to Partnerships in Parenting
BHS	Behavioral Health Services
BIA	Bureau of Indian Affairs
BX	Behavior
CAP	Corrective Action Plan
CASA	Court Appointed Special Advocate
CBT	Cognitive Behavioral Treatment
CCA	Child Care Administration
CCR&R	Child Care Resource and Referral
CDH	Child Development Team
CFT	Child and Family Team
CHILDS	Children's Information Library & Data Source (software program for CPS)
CIT	Crisis Intervention Team
CM	Case Manager
CMDP	Comprehensive Medical & Dental Program
CMI	Chronically Mentally Ill
COB	Close of Business
COT	Court Ordered Treatment
CP	Case Plan
CPC	Certified Professional Counselor or Change in Physical Custody
CSRA	Child Safety Risk Assessment
CSP	Child Safety Plan
C2C	Cradle to Crayons
DAD	Deputy Assistant Director
DCS	Department of Child Safety
DCSE	Division of Child Support Enforcement
DD	Developmental Disabilities
DDD	Division of Developmental Disabilities (DES)

ACRONYM	WORD, DEFINITION OR PHRASE	ACRONYM	WORD, DEFINITION OR PHRASE
DES	Department of Economic Security	HX	History
DHHS	Department of Health & Human Services	ICM	Intensive Case Manager
DHSA	Department of Health Services	ICPC	Interstate Compact for the Placement of Children
DJC	Department of Juvenile Corrections	ICWA	Indian Child Welfare Act
DOB	Date of Birth	IDEA	Individuals with Disabilities Education Act
DOC	Department of Corrections	IDT	Interdisciplinary Team
DOE	Department of Education	IEP	Individual Education Plan/Program
DPM	Deputy Program Manager or District Program Manager	IFSP	Individual Family Service Plan
DSM IV	Diagnostic & Statistical Manual of Mental Disorders, fourth edition	IL	Independent Living
DV	Domestic Violence	ILS	Independent Living Skills
EEO	Equal Employment Opportunity	ISP	Individual Service Plan
EPSDT	Early & Periodic Screening & Diagnosis & Treatment	ITP	Individual Transition Plan
ER	Emergency Room	JPO	Juvenile Probation Officer
EVAL	Evaluation	JTPA	Job Training Partnership Act
FAA	Family Assistance Administration	LAC	Licensed Addiction Counselor or Licensed Associate Counselor
FAC	Family Advocacy Center	LCSW	Licensed Clinical Social Worker
FAE	Fetal Alcohol Effect	LD	Learning Disability
FAPE	Free Appropriate Public Education	LMFT	Licensed Marriage & Family Therapist
FAS	Fetal Alcohol Syndrome	LOC	Level of Care
FC	Foster Child(ren)	LOS	Lack of Supervision
FCC	Fingerprint Clearance Card	LPC	Licensed Professional Counselor
FCP	Family Centered Practice	LSAC	Licensed Substance Abuse Counselor
FCRB	Foster Care Review Board	LTC	Long Term Care
FERPA	Family Educational Rights & Privacy Act	LTFC	Long Term Foster Care
FFH	Family Foster Home	MC	Medically Complex
FFMF	Foster Care Medically Fragile Rate	MDT	Multi-Disciplinary Team
FGDM	Family Group Decision Making	MGM	Maternal Grandmother
FPPT	Family Preservation Program Team	MMPI	Minnesota Multiphasic Personality Inventory
FSP	Family Support Partner	MSW	Master's of Social Work
FTT	Failure to Thrive	NA	Narcotics Anonymous
GAF	Global Assessment of Functioning	NARBHA	Northern Arizona Regional Behavioral Health Authority
GAL	Guardian Ad Litem	NCP	Non-Custodial Parent
GCMS	Gas Chromatography/Mass Spectrometry	OCD	Obsessive Compulsive Disorder
GED	General Education Diploma	OJT	On the Job Training
GOC	Governor's Office for Children	OLCR	Office of Licensing, Certification and Regulation (DES/DD)
HFAz	Healthy Families Arizona	OLR	Office of Licensing and Regulation (DCS)
HIPAA	Health Insurance Portability & Accountability Act	OOH	Out Of Home
HIV	Human Immunodeficiency Virus	OSI	Office of Special Investigations
HSS	Human Services Specialist	OT	Occupational Therapy (Therapist)
HSW	Human Services Worker	PA	Prior Authorization
HV	Home Visit		

ACRONYM	WORD, DEFINITION OR PHRASE	ACRONYM	WORD, DEFINITION OR PHRASE
PCP	Primary Care Provider	TCN	Temporary Custody Notice
PFFC	Professional Family Foster Care	TCO	Temporary Custody Only
PFH	Professional Foster Home	TCW	Temporary Custody / Ward
PGF	Paternal Grandfather	TDM	Team Decision Making
PHC	Pre-hearing Conference	TGH	Therapeutic Group Home
PIP	Partnership In Parenting	THRIVE	Therapeutic Help to Reach Infants Very Early
PIP	Provider Indemnity Program	TIC	Trauma Informed Care
PM	Program Manager	Title II	Social Security Disability / Survivor benefits
PML	Preferred Medication List	Title IV-B	Federal Funds for Child Welfare Services
PO	Probation Officer	Title IV-E	Federal entitlement program for Out of Home Placement of Children
POA	Power of Attorney	Title XIX	Medicaid provision of Federal Social Security Act
PPC	Preliminary Protective Conference	Title XVI	Social Security Supplemental Income
PPH	Preliminary Protective Hearing	TPR	Termination of Parental Rights
PT	Physical therapy	TRBHA	Tribal Regional Behavioral Health Authority
PTSD	Post-Traumatic Stress Disorder	TX	Treatment
PWR	Placed With Relative	UCC	Urgent Care Center
R&R	Report & Review Hearing	VR	Vocational Rehabilitation
RAD	Reactive Attachment Disorder	WIC	Women, Infants & Children
RBHA	Regional Behavioral Health Authority	YAP	Young Adult Program
RRT	Rapid Response Team		
RTC	Residential Treatment Center		
RX	Prescribed Prescriptions		
S/A	Substance Abuse		
SBHS	Southwest Behavioral Health Services		
SBS	Shaken Baby Syndrome		
SED	Sever Emotional Disturbance		
SEN	Substance Exposed Newborn		
SIDS	Sudden Infant Death Syndrome		
SMI	Serious Mental Illness		
SNAP	Supplemental Nutrition Assistance Program (formerly Food Stamps)		
SP2	Special 2 Foster Care Rate		
SP3	Special 3 Foster Care Rate		
SRO	School Resource Officer		
SS# or SSN	Social Security Number		
SSA	Social Security Administration or Social Security Act		
SSDI	Social Security Disability Income		
SSI	Supplemental Social Security Income		
STD	Sexually Transmitted Disease		
TANF	Temporary Assistance for Needy Families		
TASC	Treatment Assessment Screening Center		
TBI	Traumatic Brain Injury		
TCC	Transitional Child Care		



### Bridging the Gap of Separation Between Children and Their Families A Continuum of Contact for FOSTER PARENTS



#### Family Participation

- Attend parenting classes with birth parents
- Arrange family visits with parents
- Welcome parents into your home
- Include birth parents in farewell activities
- Serve as support to family following reunification
- Foster parents provide respite care to birth family after reunification

#### Supportive Contact

- Attend training to learn how to work directly with birth parents
- Have a non-threatening attitude
- Meet child's family at placement
- Talk with parent at visit
- Encourage parents to phone child
- Refer to child as "your child" to birth parents
- Share child's life book with parents
- Learn about, understand & respect the birth parents' culture
- Help birth parents find community resources
- Transport child to visit
- Share parenting information
- Attend staffings, status reviews
- Encourage/reassure reunification

#### Mentoring Contact

- Invite child's family to attend school programs
- Give parents verbal progress reports
- Ask parents to come to appointments
- Review child's visit with parents
- Take/pick-up child to/at parents' home
- Foster parents transport birth parents to meeting
- Assist in planning child's return to birth home
- Serve as parents' mentor

#### Minimal Contact

- Have positive view of child's family
- Talk openly with child about family
- Dress up child for visit
- Exchange letters with child's family via case manager
- Foster parents hosts/arranges sibling visits
- Call child's parents on phone
- Brag to parent about child
- Request pictures of child's family to display in child's room
- Give parents pictures of child
- Share copies of homework & report cards with family
- Send snack/activity for visit
- Encourage parent's progress
- Provide written information for status reviews
- Share monthly progress reports with birth parents
- Request cultural info from birth parents

Based on the work of Denise A. Goodman, Ph.D., "Working with the Child's Family."

CSO-1543 Rev 1-18

# APPENDIX 3: FOSTER HOME PAYMENT MATRIX



ARIZONA DEPARTMENT OF CHILD SAFETY  
**CHILD PLACEMENT RATES AND SPECIAL ALLOWANCES**  
**APPROVAL MATRIX**  
 Rates effective July 1, 2015

CSO-1109A (12-18)

### Placement Approval

Service Type Category	Service Type Description	Age Range	Daily Rate	Daily Clothing Allowance	Daily Personal Allowance	Daily Total	Case Manager	Program Supervisor	Program Manager	Deputy Director
FAM FHM DAY/Basic	Foster Care	0 – 12 Months	\$19.68	\$0.53	\$2.10*	\$22.31	X			
FAM FHM DAY/Basic	Foster Care	1 – 2 Years	\$19.68	\$0.53	\$0.95**	\$21.16	X			
FAM FHM DAY/Basic	Foster Care	3 – 5 Years	\$19.68	\$0.53	\$0.10	\$20.31	X			
FAM FHM DAY/Basic	Foster Care	6 – 11 Years	\$19.68	\$0.79	\$0.33	\$20.80	X			
FAM FHM DAY/Basic	Foster Care	12 – 18+ Years	\$27.15	\$1.02	\$0.72	\$28.89	X			

### Placement Approval

Service Type Category	Service Type Description	Age Range	Daily Rate	Daily Clothing Allowance	Daily Personal Allowance	Daily Total	Rate determined by the Placement Administration				
SP2 Level	Foster Care Special 2	0 – 12 Months	\$23.52	\$0.53	\$2.10*	\$26.15					
SP2 Level	Foster Care Special 2	1 – 2 Years	\$23.52	\$0.53	\$0.95**	\$25.00					
SP2 Level	Foster Care Special 2	3 – 5 Years	\$23.52	\$0.53	\$0.10	\$24.15					
SP2 Level	Foster Care Special 2	6 – 11 Years	\$23.52	\$0.79	\$0.33	\$24.64					
SP2 Level	Foster Care Special 2	12 – 18+ Years	\$29.40	\$1.02	\$0.72	\$31.14					

### Placement Approval

Service Type Category	Service Type Description	Age Range	Daily Rate	Daily Clothing Allowance	Daily Personal Allowance	Daily Total	Rate determined by the Placement Administration				
SP3 Level	Foster Care Special 3	0 – 12 Months	\$29.94	\$0.53	\$2.10*	\$32.57					
SP3 Level	Foster Care Special 3	1 – 2 Years	\$29.94	\$0.53	\$0.95**	\$31.42					
SP3 Level	Foster Care Special 3	3 – 5 Years	\$29.94	\$0.53	\$0.10	\$30.57					
SP3 Level	Foster Care Special 3	6 – 11 Years	\$29.94	\$0.79	\$0.33	\$31.06					
SP3 Level	Foster Care Special 3	12 – 18+ Years	\$37.42	\$1.02	\$0.72	\$39.16					

**Placement Approval**

Service Type Category	Service Type Description	Age Range	Daily Rate	Daily Clothing Allowance	Daily Personal Allowance	Daily Total	Rate determined by the Placement Administration
FAM FHM MED FRG FFMF	Foster Care Medically Complex	0 – 12 Months	\$35.75	\$0.53	\$2.10*	\$38.38	
FAM FHM MED FRG FFMF	Foster Care Medically Complex	1 – 2 Years	\$35.75	\$0.53	\$0.95**	\$37.23	
FAM FHM MED FRG FFMF	Foster Care Medically Complex	3 – 5 Years	\$35.75	\$0.53	\$0.10	\$36.38	
FAM FHM MED FRG FFMF	Foster Care Medically Complex	6 – 11 Years	\$35.75	\$0.79	\$0.33	\$36.87	
FAM FHM MED FRG FFMF	Foster Care Medically Complex	12 – 18+ Years	\$44.69	\$1.02	\$0.72	\$46.43	

**Unlicensed Kinship Foster Care (Relative Providers)**

Service Type Category	Service Type Description	Age Range	Daily Clothing Allowance	Daily Personal Allowance	Daily Total	Case Manager	Program Supervisor	Program Manager	Deputy Director
Kinship Foster Care (Unlicensed Relative) <b>OR</b> Kinship Foster Care - Licensed applied for	URED	0 – 12 Months	\$0.53	\$2.10*	\$2.63	X			
		1 -2 Years	\$0.53	\$0.95**	\$1.48	X			
		3 – 5 Years	\$0.53	\$0.10	\$0.63	X			
		6 – 11 Years	\$0.79	\$0.33	\$1.12	X			
		12 – 18+ Years	\$1.02	\$0.72	\$1.74	X			

**Service Group: Foster Care**

**Unlicensed Non-Kinship Providers**

Service Type Category	Service Type Description	Age Range	Daily Clothing Allowance	Daily Personal Allowance	Daily Total	Case Manager	Program Supervisor	Program Manager	Deputy Director
Unlicensed Non- Relative	URN	0 – 12 Months	\$0.53	\$2.10*	\$2.63	X			
		1 -2 Years	\$0.53	\$0.95**	\$1.48	X			
		3 – 5 Years	\$0.53	\$0.10	\$0.63	X			
		6 – 11 Years	\$0.79	\$0.33	\$1.12	X			
		12 – 18+ Years	\$1.02	\$0.72	\$1.74	X			

**Service Group: Foster Care**

**Special Allowances**

**Allowance Approval**

Service Allowance Description	Case Manager	Program Supervisor	Program Manager	Program Administrator
<b>BOOKS/EDUCATION</b> \$82.50 maximum per school year for all dependent children. For books, supplies, course fees, student services and physical education fees/equipment. May be approved for special pre-school and college level, technical and vocational classes.	X			
<b>DIAPERS</b> \$62.50 maximum per month. This allowance must be authorized monthly. Available with medical documentation for children who require additional funds for diapers.***	X	X	X	
<b>EMERGENCY CLOTHING</b> \$150 maximum per state fiscal year.	X	X		
<b>EXTRA EMERGENCY CLOTHING</b> \$100 maximum per state fiscal year. (Examples: Fire, Flood, Theft).	X	X	X	
<b>GRADUATION</b> \$220 maximum. Available for High School only for cap, gown, ring, yearbook, and other graduation related fees.	X			
<b>PASSPORT</b> Reimbursement for the actual cost of obtaining a passport book or card. Receipts are required. Effective 1/1/09 and is a one-time reimbursement per child.	X			
<b>SPECIAL NEEDS</b> \$22.50 maximum per state fiscal year. Available to assist foster parents with expenses such as holidays, birthdays, and special occasions.	X		X	
<b>SUPPLEMENTAL TUITION</b> \$165 maximum per session. For use during summer sessions or interim sessions at year round schools.	X	X		

**\*\*For diapers and formula**

**\*\*For diapers**

**\*\*\*Medical documentation and PM approval is not required for Unlicensed Kinship Caregivers when the diaper allowance is authorized for a child less than age 3.**

Daily rates are determined by the age of the child on the first day of the month.

For more information, see the Children's Services Manual, Chapter 4, Section 9, Foster Care Rates, Allowances and Payments.

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