



## ARIZONA DEPARTMENT OF CHILD SAFETY FAMILY FOSTER HOME AGREEMENT

*This Agreement outlines a joint endeavor between the Arizona Department of Child Safety (DCS), and the Foster Parent(s) licensed under Arizona Administrative Code, Title 21, Chapter 6. There are responsibilities required from both parties that will hold each party accountable for their part in ensuring a collaborative relationship is established and maintained that will keep the best interests of the child as being of the utmost importance.*

Foster Parent(s) Name (Last, First, M.I.) \*PLEASE PRINT\*

Provider ID

Address (No., Street, Apt. No., City, State, Zip Code)

Mailing Address – If different from above (No., Street or P.O. Box, City, State, ZIP)

### 1. The Arizona Department of Child Safety agrees to:

1.1. Abide by state and federal laws, the laws and rules as set forth in Foster Parent Licensing Rules, Arizona Administrative Code, Title 21, and Chapter 6 and 8.

1.2. Work cooperatively with Foster Parent(s) and the foster family support agency.

### 2. The Foster Parent(s) agree to:

2.1. Abide by state and federal laws, the laws and rules as set forth in Foster Parent Licensing Rules, Arizona Administrative Code, Title 21, and Chapter 6 and 8.

2.2. Work Cooperatively with DCS and their foster family support agency.

2.3. Prepare and maintain accurate records. Including all monies subject for reimbursement for monitoring and/or audit purposes, using the Purchase Ledger, FC-126, and the receipt or sales slip or, at a minimum, a record including the child's name, date received, date of expenditure and item purchased. Follow instructions provided with placement packet to maintain and update placement information within the packet. <https://dcs.az.gov/data/dcs-forms>

2.4. *Clothing Allowance:* Facilitate and purchase, according to need and by age, appropriate clothing, which shall remain with the child.

2.5. *Personal Allowance:* Following the guidelines within the placement packet, Foster Parents are to give the child their personal allowance provided by DCS for the child's use for items, which are not included in the daily rate paid by DCS. (children are not to be charged for clothing provided with the clothing allowance)

2.6. Arrange for the child to receive medical and dental care according to the Early Periodic Screening Diagnosis and Treatment (EPSDT) schedule.

2.7. Accept, encourage and support the child's individual lifestyle, including the arrangement and facilitation for the child to receive an education based upon his or her ability and within the school district of their origin when appropriate. Accept and engage in educational opportunities recommended by DCS. Provide the opportunity for the child to pursue their religious beliefs. Encourage, support and cooperate with the child's relationship with their family and important persons in their life, including visitation arrangements, as approved by the child's DCS Specialist or as ordered by the Court.

2.8. Participate as a member of the child's service team by working cooperatively with DCS and other service providers in planning for the child's welfare and meeting the child's needs.

2.9. Report to the child's DCS Specialist after a foster child is involved in a significant incident by calling the hotline at (888-SOS-CHILD), as well as filing a significant incident report through the appropriate channels.

2.10. Report to the child's DCS Specialist, within forty-eight (48) hours of any change in the foster family or household composition.

2.11. Respect the child's right to privacy and confidentiality by declining to release information to others unless prior approval has been received in writing from DCS. It is never appropriate at any time to share pictures (that identify the child as a foster child), surnames or personal identifying markers including the discussion of the child's case on any social media platform. Failure to comply is a direct violation of A.A.C. R21-6-322.

2.12. Understand that unplanned placement changes require a specific DCS process and agree to follow. A thirty (30) day notice shall be provided to DCS, when requesting the permanent removal of a child from your home.

2.13. Comply with requirements of the Health Insurance Portability and Accountability Act of 1996 (Public Law 104-191) and all applicable implementing Federal regulations. The Foster Parent shall notify DCS no later than one hundred twenty (120) days prior to any required compliance date if the Foster Parent is unwilling to or anticipates that it will be unable to comply with any of the requirements of this paragraph. Receipt by DCS of a notice of anticipated inability or unwillingness to comply as required by this paragraph constitute grounds for the termination of this contract.

2.14. Not use any illegal substances, medical marijuana, abuse alcohol by consuming it in excess amounts, or abuse legal prescription and/or nonprescription drugs by consuming them in excess amounts or using them contrary to as indicated.

2.15 By signing this agreement the parties are indicating that they have reviewed and understand all applicable DCS policies and agree to abide by them.

### 3. Applicability

3.1. The Family Foster Home Agreement shall be signed prior to initial licensure and prior to license renewal by each applicant/licensee.

3.2. The Family Foster Home Agreement is relevant at all times the Foster Parent(s) is actively licensed to provide foster care services.

3.3. The Family Foster Home Agreement is relevant to a foster child placed with the foster parent by DCS for foster care services.



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## Signatures

\_\_\_\_\_  
*Applicant/Primary Foster Parent Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Applicant/Primary Foster Parent Name (Print)*

\_\_\_\_\_  
*Applicant/Secondary Foster Parent Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Applicant/Secondary Foster Parent Name (Print)*



Equal Opportunity Employer/Program. The Department of Child Safety (DCS) prohibits discrimination in admissions, programs, services, activities, or employment based on race, color, religion, sex, national origin, age, disability, genetics, or retaliation or any other status protected by federal law, state law, or regulation. Reasonable accommodations to allow a person with a disability to take part in a program, service, or activity are available upon request. To request this document in alternative format or for further information about this policy contact your local office. TTY/TDD Services: 7-1-1. Free language assistance for DCS services is available upon request. Ayuda gratuita con traducciones relacionadas con los servicios del DCS esta disponible a solicitud del cliente.